

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Communities, Housing and Environment		
Contact person:	Michael Flegg	Telephone number: 07909 958 223	
Subject²:	Authority to Award contracts for Fire Stopping and Passive Fire Protection Works (Civic Estate) 2023-24/2024-25		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>Following the evaluation of a Quality/Price Separated competitive tender, the Chief Officer, Climate, Energy and Green Spaces gave approval to :</p> <ul style="list-style-type: none"> • award five separate NEC3 Engineering and Construction contracts to deliver Fire Stopping and Passive Fire Protection Works (Civic Estate) to the following contractors: <ol style="list-style-type: none"> 1. Open View Security Solutions Ltd 2. Aspect Building Solutions Ltd 3. CLC Contractors Ltd 4. Walter West Builders Ltd 5. Nidd Vale Construction Ltd <p>The estimated value of the contract is £2m with works being completed in 2023-24 and 2024-25. There will be an option to extend the contract for two further periods of 12 months each.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

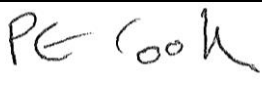
³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Following the evaluation of the Quality/Price Separated competitive tender, approval is required to award NEC3 Engineering and Construction contracts to the five successful tenderers to deliver Fire Stopping and Passive Fire Protection works across the Council's civic estate with an estimated value of £2m.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <ul style="list-style-type: none"> • Other procurement options were considered but discounted. Please refer to the Authority To Procure Report published 30th March 2023.
Affected wards:	City wide
Details of consultation undertaken⁴:	<p>Executive Member – The Executive Member for Resources was briefed on the procurement strategy 23rd March 2023.</p> <p>Ward Councillors N/A</p> <p>Chief Digital and Information Officer⁵</p> <p>Chief Asset Management and Regeneration Officer⁶</p> <p>Others</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Michael Flegg. The contractors are expected to commence works in December 2023 with works being completed by the end of November 2024.</p>
List of	Date Added to List:- N/A

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

Forthcoming Key Decisions⁷	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision N/A	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call-in	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: N/A	
Approval of Decision	Authorised decision maker ¹⁰ Chief Officer, Climate, Energy and Green Spaces- Polly Cook -	
	Signature: 	Date: 08/11/2023

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.